

दीपक कुमार, भा०प्र०से०
मुख्य सचिव
Deepak Kumar, I.A.S.
Chief Secretary



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SHSB/Gen Admin IIDS/P/1495/2015/918.6...../

To,
All districts Magistrate, Bihar

Patna, Date- 09.03.2020

Sub: Regarding constitution of District Coordination Committee/Task Force on Novel Corona Virus (COVID 19)

Sir/Madam,

In context to the ongoing corona virus outbreak in China and its rapid spread to many other countries including India, there are chances of initiation of local transmission and rapid spread of the disease in our State also. In order to control the transmission and spread of the disease, 3 pronged strategy viz: preventive, promotive and curative has to be planned and executed. Involvement of various other Departments is crucial to prevent any impending outbreak due to Corona Virus Disease (COVID 19).

In view of the above, a District Coordination Committee/Task Force with members from various Departments/Institutions viz: Police, Health, Disaster Management, Health, Information & Public Relation, Panchayati Raj, District Education, Animal Husbandry, Rural Development etc. is constituted as under:

Sl No.	Designation	Role
1	District Magistrate	Chairperson
2	Superintendent of Police	Member
3	DDC — Curn-CEO Zila Parishad	Member
4	District Information & Public Relation Officer	Member
5	District Panchayati Raj Officer	Member
6	District Education Officer	Member
7	District Animal Husbandry Officer	Member
8	District Programme Officer ICDS	Member
9	Civil Surgeon	Member Secretary
10	Municipal Commissioner/Executive Officer	Member

The Committee shall review the status of preparedness on COVID 19 and provide opinion for control of the disease. They committee shall ensure that mass awareness drive on corona is disseminated down the line in each Department with clear cut roles and responsibilities of concerned staffs. The Committee shall meet at regular interval to review the progress made by different Departments. A brief ToR of each Department is annexed for ready reference. Action taken may kindly be shared on [email: ssobihar@gmail.com](mailto:ssobihar@gmail.com).

Yours Sincerely


(Deepak Kumar)